

WoodenBoat School

Job Description –Waterfront Assistant

SEASON: May through early October; 40+ hours per week, predominately Mon-Fri, including occasional overtime (also Mon-Fri).

Note (This is a seasonal position and, in no way guarantees future work at WoodenBoat School.)

SKILLS & EXPERIENCE: **Individual must hold a valid, appropriate U.S. Coast Guard Operator’s license.** Basic seamanship skills and excellent people skills are a must for this position. Experience in sailing instruction, and a familiarity with boat maintenance are a plus. This position is an extremely varied mix of both minor and highly skilled work and offers the opportunity to learn teaching and boat maintenance skills.

RESPONSIBILITIES:

- Make the waterfront a safe place by implementing operational and safety programs established by the school; organizing and presenting the whole facility in a safe, professional manner; and orienting and supervising boat use.
- Assist instructors of seamanship courses by running the launches, setting up classrooms, and assisting with sail instruction.
- Assisting shop staff or other school staff on occasion.
- Fleet maintenance, to include: assisting in launching, hauling, and provide regular maintenance throughout the season.
- Work as part of the waterfront staff in caring for and managing the entire waterfront area including: the launching ramp, Boathouse, Pavilion, float and docks, and general grounds; setting up the Boathouse and Pavilion for classes, special events, and Friday evening lobster bake.
- Help provide mooring and anchorage information and assistance to visiting yachts and passenger schooners, and welcome visitors and guests in a courteous manner.

COMPENSATION: Hourly wages based on experience and meals. Housing may be arranged if needed.

Contact: school@woodenboat.com or call: (207) 359-4651