WoodenBoat School

<u> Job Description – School Host/Customer-Experience Manager</u>

<u>SEASON:</u> Mid-May through the end of September. As few as 30, or up to 40 hours a week. Minimum 4 days a week, including Sunday afternoons.

Note: (This is a seasonal position and, in no way guarantees future work at WoodenBoat School.)

<u>SKILLS & EXPERIENCE:</u> Warm, welcoming personality, excellent people skills, good organizational skills, and the willingness to speak to groups of people is a must. Previous experience with boatbuilding and sailing is not required, but welcome. A knowledge of the Blue Hill Peninsula is also a plus.

RESPONSIBILITIES:

This person will serve as a host/customer experience manager for WoodenBoat School's students. They will provide an orientation every Sunday at the welcome dinner, be present to assist with issues throughout the week and help setup the lobster bakes on Friday afternoons.

DUTIES:

- Welcome students and provide an orientation on Sunday afternoons at the Mtn. Ash Student house.
- See to student needs regarding housing, meals, and other non-course related issues.
- Sell school shirts and hats at lunch on Friday.
- Help setup, and be a part of the lobster bake on Friday evenings.
- Work with a team that includes the Kitchen, Shop, and Waterfront managers to solve small problems that might arise.
- Act as a "concierge" for students and guests who need assistance or suggestions about their stay.

COMPENSATION: Hourly wages based on experience and meals. Housing may be arranged if needed.

Contact: school@woodeboat.com or call: (207) 359-4651